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Registered Training Organisation #6138
ABN 89 057 269 217



Armstrong's Coronavirus Response Update: 20 July 2020

Dear Armstrong's Students,

The global situation regarding the coronavirus (COVID-19) is constantly evolving and I want to assure you that Armstrong's is working hard to minimise any impact that it may have on your training. We are closely monitoring developments and if, and when, required we will update our response to best protect the health and wellbeing of all Armstrong's staff and students.

The good news is that currently there are no changes to any of Armstrong's scheduled training courses and it is business as usual.

Please Note: On 15 July 2020 VicRoads re-affirmed that Heavy Vehicle and Motorcycle licensing remains an essential service in Victoria which means that all Heavy Vehicle and Motorcycle training and assessment services can continue to be delivered.

However all students are reminded to please be aware of the following advice in relation to Coronavirus (COVID-19).

If You Are Returning From Overseas

As of midnight on 15 March 2020, all people entering Australia from overseas must now self-isolate and monitor their health for 14 days and seek medical advice if they develop symptoms. If this applies to you and you have booked a course please notify Armstrong's immediately.

If You Have Been In Direct Contact With Someone Who Has Been Diagnosed With, Or Suspected Of Having, Coronavirus (COVID-19)

Please do not attend any of your training. It is recommended that you get tested for COVID-19, self-isolate and monitor your health for 14 days. If you develop a fever or cough seek medical advice urgently. If this applies to you please ensure that you notify Armstrong's immediately.

Pre-Drive Theory Sessions, Practical Heavy Vehicle Driving, Motorcycle Riding & Forklift Operating Training

At present all classroom-based training (Pre-Drive Theory Sessions) and practical driving, riding and operating training courses will continue as planned.

However, if Armstrong's is required to close one or both of its training sites (Thomastown and/or Truganina) or we are unable to schedule your training or deliver your training course due to an interruption caused by the Coronavirus we will notify you immediately. Armstrong's will take all steps to minimise disruption to your training however if Armstrong's cannot schedule or deliver your training as originally expected Armstrong's will contact you to discuss contingency plans for you to commence, continue, or complete your training at a later date.

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Until such time that you are notified by Armstrongs, please continue to attend your Pre-Drive Theory Session and practical heavy vehicle, motorcycle or forklift training as normal and ensure that you are following good hygiene and respiratory hygiene practices such as washing your hands very regularly throughout the day and keeping physical contact to an absolute minimum through social-distancing. If you do have a cold or cough or are feeling unwell please don't book a course or attend your training course until you are feeling better and symptoms have gone. If you have already booked a course and become unwell, please contact Armstrongs as soon as possible for further so that we can transfer your training to a later date.

If You Are Unable To Attend Training

If you are unable to attend your training course either due to illness, have returned from overseas and are self-isolating or are following medical advice to self-isolate, then please contact Armstrongs immediately.

Wearing of Face Masks & Temperature Checking

As a result of recent COVID-19 breakouts and the return to Stage 3 shutdown measures (with Stage 4 possibly to come) in the greater Melbourne area, the use of face masks in certain circumstances is now 'recommended'. Armstrongs notes the comments made by Chief Medical Officer Paul Kelly on the 10th of July 2020:

"National Cabinet agreed people in Melbourne and Mitchell Shire — the areas that went back into lockdown this week — should wear a mask if physical distancing "can't be guaranteed... They provide additional protection for individuals, and at a broad community level when there's high uptake, when you can't physically distance, it is an important additional measure."

Given that training and assessment remains (at this stage) an essential service amidst an upgrade to Stage 3 shutdown measures in the state of Victoria, as part of Armstrongs continued measures to combat the effects of the COVID-19 pandemic on the business, all Armstrongs staff and students are now required to wear a face mask during specific times whilst at Armstrongs. As a result before a training course at Armstrongs can be booked, new clients must consent to wearing a face mask at specific times when requested by Armstrongs staff and consent to having their temperature checked.

Please Note: As per the Victorian State Premier's announcement on 19 July 2020, from 11.59pm on Wednesday 22 July 2020 (affecting all Armstrongs staff and students conducting and undergoing training from Thursday July 23) the wearing of a 'face covering' will become mandatory whilst outside the home to perform one of the essential activities, which includes education that cannot be carried out from home such as an Armstrongs training and assessment course. Failure to do so may result in a fine of \$200.

In the meantime we look forward to continuing to provide you with the best heavy vehicle, motorcycle and forklift licence training and ensuring that your heavy vehicle, motorcycle or forklift course continues as seamlessly - and safely - as possible during this time. We thank you for patience, understanding, and support.

Craig Nicholson - CEO